



**THE U.S. ARMY OFFICER CANDIDATE SCHOOL**  
**HALL OF FAME**  
**NOMINATION CRITERIA AND PROCEDURES**



1. The Hall of Fame is intended to honor graduates of the Officer Candidate School Program who have distinguished themselves in military or civilian pursuits. The Hall of Fame is an honor bestowed upon deserving individuals that have reflected great credit upon the federal and state OCS programs as an alumni or by direct interaction with the program. Selection to the OCS Hall of Fame places an individual in a group recognized as equals which include a former Vice President of America Nominee as well as valorous newly commissioned officers that gave their life so others might live.
2. **The criteria below is intended for Active, Reserve, National Guard duty or retired alumni, posthumous criteria and procedures are on a separate document.**
3. The criteria and procedures below are for nomination. Fulfilling any or all criteria below does not guarantee selection.
4. The **CRITERIA FOR NOMINATION** are as follows:
  - a. Commissioned from any component Army OCS program and accomplished one of the following:
    - (1) Awarded the Medal of Honor or Distinguished Service Cross.
    - (2) Elected or appointed to an office of prominence in the national or state government.
    - (3) Achieved national or state recognition for outstanding service to the nation.
    - (4) Attained an exceptional wartime service record.
    - (5) Attained the rank of Colonel while serving on active duty or the reserves.
5. Applications must include the following:
  - a. Name, grade
  - b. Complete mailing address, work and home phone number
  - c. Email address
  - d. DD 214 (mandatory)
  - e. Graduation date, class number, and the school attended
  - f. Copy of OCS graduation orders, commissioning certificate or diploma
  - g. Copy of Colonel Promotion orders and date of rank (if applicable)
  - h. Description of military or civilian distinctions if appropriate. Include all documents which support achievements.
  - i. Privacy Act Waiver
  - j. Typed Biographical Sketch (Pre-formatted document preferred)
  - k. Two 8"x10" and two 5"x7" Color photo prints in Army Service Uniform, Class A uniform, or business suit. (Photo is from the waist up without headgear.)
  - l. Signed Hometown News Release\*
  - k. A filled out copy of your Induction card. You will receive your card template prior to induction ceremony for confirmation of accuracy and your approval.
  - m. Letter of Recommendation from: Nominator, Classmate, Peer, etc.

\* Hometown news release is only used to legally provide your picture and a 20-30 word biography to the Ft. Benning Bayonet and Saber for the HoF Induction Article. Your personal information, to include address, contact information, etc. will not be shared to any publication.

## OCS HALL OF FAME

### NOMINATION CRITERIA & PROCEDURES

6. Self-nomination to the Hall of Fame is criteria for non-selection. While the nominee will likely be directly involved in completing the packet, at a minimum, the HoF Board requires the request for nomination be filled out and submitted by a third party.
7. Requests for exception to policy of the criteria will be considered on a case by case basis by the Commandant of the 3-11<sup>th</sup> IN (OCS) BN.
8. A voting board is used to select nominees to be inducted into the Hall of Fame. The Board consists of the Commandant, USAARMS; Commandant, USAIS; 199th Infantry Brigade Commander; 4-5 qualified retired OCS HOF members; Commander, 3<sup>rd</sup> BN, 11<sup>th</sup> Infantry Regiment, and the Commanding General, MCOE. A majority vote is required for selection. The Commanding General, MCOE, has the final vote for any split decision. Selection is not guaranteed. Results will be posted on the OCS webpage <http://www.benning.army.mil/infantry/199th/ocs/> and the OCS Alumni Association Page [www.ocsalumni.org](http://www.ocsalumni.org). Nominees will be notified immediately by phone and by formal notification sent by Official USPS mail.
9. Nominations or further inquiries for the Hall of Fame should be submitted to:

For immediate contact:

Staff Duty Inbox and Phone

[usarmy.benning.tradoc.mbx.311-sdo@mail.mil](mailto:usarmy.benning.tradoc.mbx.311-sdo@mail.mil)

706-545-9161

For packet and document mailing:

Commander

3rd Battalion (OCS) 11th Infantry Regiment

ATTN: S-3

HALL OF FAME ACTION OFFICER

6510 McVeigh Drive, Bldg 76

Fort Benning, GA 31905-4433

10. All documents, except the photo prints, may be submitted via email in PDF format. OCS will use encrypted email when sending any outgoing traffic containing personal identifiable information (PII). OCS is not responsible or liable for the security of your chosen email provider when sending or receiving emails. All emails will be responded to in a timely manner. If you do not receive a response within 72 hours, we suggest verification via telephone.